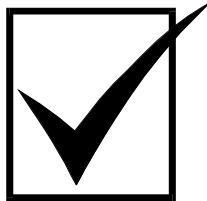




Canada Revenue Agency Agence du revenu du Canada

Guide to the General Index of Financial Information (GIFI) for Corporations

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General Index of Financial Information (GIFI)

As a corporation, you have to include financial statement information when you file a *T2 Corporation Income Tax Return*. When you use the GIFI, you do not need to submit your financial statements with your return and schedules. The GIFI is an extensive list of financial statement items where each item has a unique code (for example, cash is 1001).

You can find a complete listing of GIFI items and their codes in Appendix A on page 12.

When do you use the GIFI?

Use the GIFI to submit your financial statement information for both paper and Internet filed returns.

For more information about our Internet filing service, visit our Web site at www.cra.gc.ca/corporation-internet.

How do you use the GIFI?

The GIFI is available as part of tax preparation software programs that we certify. It is also included in some utility programs that allow you to import information from an accounting software program to a tax preparation program. If you do not use tax preparation software see "What is the GIFI-Short?" or "What are GIFI schedules?" on this page. After you choose a GIFI code for each item you report on your financial statements, you will send us only the item code and dollar amount when you use our Internet filing service, or when you print a copy and file it as part of your T2 RSI, *Return and Schedule Information*.

What level of detail is required with the GIFI?

The Canada Revenue Agency (CRA) needs the same level of detail with the GIFI as the CRA used to need from traditional financial statements. For example, if your corporation's financial statements include 40 items such as cash, accounts receivable, total assets, sales, cost of sales, income taxes, and net income after taxes, we expect that same number of GIFI codes. There is no minimum number of GIFI codes needed for your return to be accepted. We need as many GIFI codes as it takes to represent your corporation's balance sheet and income statement in their entirety.

Note

Do not submit the working papers you use to show the accounts or sub-accounts, which make up a financial statement item.

What is the notes checklist?

The notes checklist is a short set of questions designed to determine who prepared the financial statements and the extent of their involvement, and whether they expressed any reservations. It also identifies the type of information contained in the notes to the financial statements. Complete the notes checklist that is included with the GIFI.

What about notes to the financial statements?

Submit any notes to your financial statements with your GIFI information. If you file electronically, you can include the notes in text format with your transmission. If you file a computer-prepared return, include a paper copy of your notes with your T2 RSI.

For more information on the notes checklist and notes to financial statements, see page 7 of this guide.

What is the GIFI-Short?

If you do not use tax preparation software, and have both gross revenue and assets of less than \$3 million each, use the paper version of the GIFI called the GIFI-Short. You can choose from approximately 100 commonly used balance sheet and income statement items. Also included is a separate area of income statement items that can be used by farming corporations.

What are GIFI schedules?

If you do not use tax preparation software and do not fit the criteria for using the GIFI-Short, use the GIFI schedules. The T2SCH100, *Balance Sheet Information*, the T2SCH101, *Opening Balance Sheet Information*, and the T2SCH125, *Income Statement Information*, provide spaces in a column format for you to write in your GIFI field codes and corresponding amounts. The T2SCH141, *Notes Checklist*, is for completing the Notes Checklist.

Where can you get a copy of the GIFI guide with the GIFI list, the GIFI-Short form and guide, and the GIFI schedules?

Get this guide with the list of GIFI items, the GIFI-Short form and guide, and the GIFI schedules from our Web site at www.cra.gc.ca/t2return or by calling 1-800-959-2221.

General Information

Who can use the GIFI?

All corporations – except for insurance corporations – can file using the GIFI.

Insurance corporations

The GIFI does not currently meet the reporting needs of insurance corporations involved in underwriting (life insurers, deposit insurers, or property and casualty insurers). The GIFI does not include items specific to the insurance industry. You should continue to submit a paper copy of your financial statements along with your T2 return and schedules.

Non-resident corporations

You can use the GIFI when you report in unconsolidated, Canadian funds. Do not use the GIFI if you are filing under section 115 of the *Income Tax Act*, only because of section 116, or you are a treaty-based exempt corporation.

Partnerships or joint ventures (also co-ownerships, co-tenancies)

Use the GIFI to report your own financial statement information, but not the financial statement information of partnerships or joint ventures you may be involved in.

For paper filed returns, send financial statement information for a partnership or joint venture, with your return.

For returns filed using the Corporation Internet Filing service, send the financial statement information for a partnership or joint venture to your tax centre. Include a cover letter with your name, Business Number, and your taxation year-end. Identify the financial statements attached as those of partnerships or joint ventures in which you have an investment. Request these statements be included in the file of your corporation.

Inactive corporations

Use the GIFI to file your balance sheet information. You may have an income statement to file. If so, use the GIFI to file this information.

First year after incorporation

You may be filing for the first year after incorporation. If so, complete two balance sheets: an opening and a closing. If you are not using a software package approved by us to complete this information, and you are using the GIFI-Short form, write “opening” in the top right hand corner of the appropriate balance sheet. If you are using the GIFI schedules, the T2SCH100 is for the closing balance sheet information and the T2SCH101 is for the opening balance sheet information.

Deferred expense statements

You may be involved in exploration and development that has not yet generated significant sales revenue, and you

may have capitalized deferred expenditures. If so, you must **not** use the GIFI to itemize these expenditures. You should report the aggregate deferred expenditures as balance sheet information. As well, you have to report “0” in the required fields on your income statement information (see “Validity check items” on this page).

Reporting in Canadian funds

Report your financial statement information in Canadian funds even if you are a Canadian branch of a foreign corporation.

Reporting negative amounts

If you are using a software package, it will show you how to mark items as negative amounts. If you do not use a software package, you should mark negative amounts using brackets () or a minus sign “-” .

Reporting in dollars

Do not report your financial statement amounts in thousands (000s) or millions of dollars. Report the actual dollar amount; do not report cents (for example, report cash of \$10,500.75 as 10501 at line 1001 – cash.)

Reporting unconsolidated financial statement information

Report your financial statement information for each legal entity (unconsolidated). Include all unincorporated branches or divisions within that legal corporate entity.

Reporting multiple lines of business

You may have multiple lines of business. For more information on how to report this type of situation using the GIFI, see Appendix B on page 27.

Using the GIFI

1. Select the items usually reported on your balance sheet from items in the 1000 to 3849 range.
2. Select the items usually reported on your income statement from items in the 8000 to 9970 range.

Note

Items 9370 to 9899 relate specifically to farming income and expenses.

3. Select the items usually reported on your extraordinary items and income taxes from items in the 9975 to 9999 range.

Validity check items

The GIFI information has to balance. We use the following rules to verify the information you provide.

- total assets = total liabilities + total shareholder equity
- total revenue – total expenses = net non-farming income

- total farm revenue – total farm expenses = net farm income

You have to provide certain line items so that we can verify the above equations. Each GIFI **must** include:

balance sheet

- Item 2599 – Total assets
- Item 3499 – Total liabilities
- Item 3620 – Total shareholder equity

non-farming income and expenses

- Item 8299 – Total revenue
- Item 9368 – Total expenses

and/or

farming income and expenses

- Item 9659 – Total farm revenue
- Item 9898 – Total farm expenses

when reporting a breakdown of retained earnings

- Item 3849 – Retained earnings/deficit end

extraordinary items and income taxes

- Item 9999 – Net income/loss after taxes and extraordinary items

The amount of a required item may be NIL. If so, you have to enter "0".

Note

These required fields **do not** represent the minimum number of items that need to be GIFI-coded and filed with the CRA. These are codes that must be included, along with all the other GIFI codes needed to represent a corporation's financial statements.

For an example of how to use the GIFI, see page 8

How to select GIFI items

The GIFI consists of items you find on a balance sheet and income statement. The balance sheet section consists of items pertaining to assets, liabilities, and shareholder equity. Items specific to retained earnings are included in this area as well. The income statement section consists of items you find under revenue, cost of sales, and expenses. Due to the specific reporting needs of the agriculture industry, we have provided a separate section for farming revenue and expenses. A section for extraordinary items and income taxes is listed after the farming section. For a complete listing of GIFI items, see Appendix A on page 12.

We have further divided the GIFI into blocks of items within these sections. The item at the start of each block is highlighted. This item represents the generic term for items within the block. You may not find the item that is an exact, or close match to the item on your financial statements. If so, use the generic item.

Note

The generic item at the start of each block does **not** represent the total of the items in the block.

Assuming that you will prepare the GIFI from your own financial statements, use the following process when you select GIFI items:

- Try to select an exact match from the GIFI to items on your financial statements.

- If you cannot find an exact match, select the most appropriate item.
- If you cannot find an appropriate item, select the generic item.

Example

8760	Business taxes, licences, and memberships
8761	Memberships
8762	Business taxes
8763	Franchise fees
8764	Government fees

If your income statement usually shows an account for "business charges", you could use item 8760 to report this amount.

Reporting an amount that combines two or more items

An amount in your financial statement information may combine two or more GIFI items. To report this amount, determine which item is the greater or greatest amount and choose the most appropriate GIFI item.

Example

Cash and term deposits

If **cash** is the greater amount, report in GIFI item 1001 – Cash.

If **term deposits** is the greater amount, report in GIFI item 1181 – Canadian term deposits.

Example

Rent, taxes, and insurance

You could report this in 8911 – Real estate rental, 8762 – Business taxes, or 8690 – Insurance, depending on which amount is the greatest.

Completing the notes checklist

The notes checklist is included with the GIFI in all CRA approved software packages. Complete the notes checklist when you use the GIFI to report your financial statement information. A copy of the notes checklist is on the next page.

Accounting practitioner information

Choose only one of the three options, whichever applies best to the accounting practitioner who reported on, or prepared the financial statements of the corporation. State whether the accounting practitioner is connected with the corporation by ticking either the Yes or No box.

Type of involvement

Choose the option that represents the highest level of involvement of the accounting practitioner.

Reservations

If you selected option 1 or 2 under *Type of involvement*, answer question 99, "Has the accounting practitioner expressed a reservation?" by ticking either the Yes or No box.

Other information

If you answer Yes to question 101, you **must** answer questions 102 to 107.

If you answer Yes to question 108, you **must** answer question 109.

Notes Checklist

Part 1—Accounting practitioner information

Choose only one of the following three options, whichever applies to the accounting practitioner:

- Chartered accountant 1
Other professional designation 2
No professional designation 3

096

1 _____
2 _____
3 _____

Is the accounting practitioner connected* with the corporation? 097

1 Yes _____ 2 No _____

*A person connected with a corporation can be: (i) a shareholder of the corporation who owns more than 10% of the common shares; (ii) a director, an officer, or an employee of the corporation; or (iii) a person not dealing at arm's length with the corporation.

Part 2 – Type of involvement

Choose the option that represents the highest level of involvement of the accounting practitioner:

- Completed an auditor's report 1
Completed a review engagement report 2
Compiled the financial statements along with reviewing the books 3
Conducted a compilation engagement 4

098

1 _____
2 _____
3 _____
4 _____

Part 3 – Reservations

If you selected option "1" or "2" under **Type of involvement** above, answer the following question:

Has the accounting practitioner expressed a reservation? 099

1 Yes _____ 2 No _____

Part 4 – Other information

Were notes to the financial statements prepared? 101

1 Yes _____ 2 No _____

If you answered Yes to the question at line 101, complete lines 102 to 107 below:

Are any values presented at other than cost? 102

1 Yes _____ 2 No _____

Has there been a change in accounting policies since the last return? 103

1 Yes _____ 2 No _____

Are subsequent events mentioned in the notes? 104

1 Yes _____ 2 No _____

Is re-evaluation of asset information mentioned in the notes? 105

1 Yes _____ 2 No _____

Is contingent liability information mentioned in the notes? 106

1 Yes _____ 2 No _____

Is information regarding commitments mentioned in the notes? 107

1 Yes _____ 2 No _____

Does the corporation have investments in joint venture(s) or partnership(s)? 108

1 Yes _____ 2 No _____

If you answered Yes to the question at line 108, complete line 109 below:

Are you filing financial statements of the joint venture(s) or partnership(s)? 109

1 Yes _____ 2 No _____

Notes to the financial statements

You may have prepared notes to the financial statements. If so, include them with the GIFI. If you file electronically,

you must include the notes with your transmission. Your software package should enable you to transfer the notes to the file you are transmitting, without rekeying.

Notes

You cannot include tables and graphs in the notes if you are filing electronically. You must convert this type of information to plain text.

You may choose to report on the GIFI breakdowns of items such as capital assets or investments shown in the notes.

Example

Your balance sheet shows fixed assets of \$31,500, with a breakdown found in the notes.

	Cost	Accumulated amortization	Net
Land	\$ 10,000		\$ 10,000
Buildings	\$ 20,000	\$ 3000	\$ 17,000
Furniture/fixtures	\$ 5,000	\$ 500	\$ 4,500
Total	\$ 35,000	\$ 3500	\$ 31,500

Using the GIFI, you could report the information from the notes as follows:

GIFI Code	Item	Amount
1600	Land	10000
1680	Buildings	20000
1681	Accumulated amortization of buildings	(3000)
1787	Furniture and fixtures	5000
1788	Accumulated amortization of furniture and fixtures	(500)
2008	Total tangible capital assets	35000
2009	Total accumulated amortization of tangible capital assets	(3500)

Example – Using the GIFI

The following example represents a typical set of financial statements.

- Part 1 shows the item and amount reported on the financial statement, and the corresponding GIFI code and name.

■ Part 2 shows just the GIFI codes and amounts representing what we at the CRA receive either electronically or on paper if you use a software package to report your financial statement information.

Note

This example is only a guideline. It is not meant to dictate what to put on your statements or how to file.

Example 1**Part 1**

Item description	\$ Amount	GIFI code and name			
Balance Sheet					
Assets					
Cash	2,540	1001	Cash		
Accounts receivable (net of allowance for doubtful accounts of \$25)	331	1060	Accounts receivable* or		
		1060	Accounts receivable		
		1061	Allowance for doubtful accounts		
Inventory	8,947	1120	Inventories		
Prepaid expenses	<u>1,813</u>	1484	Prepaid expenses		
	13,631	1599	Total current assets		
Fixed assets (note 2)	49,803	2008	Total tangible capital assets		
Investment (note 3)	<u>1,000</u>	2242	Shares in Canadian related corporations		
	64,434	2599	Total assets		

* You could choose to show the net amount of accounts receivable or accounts receivable and allowance for doubtful accounts.

Item description	\$ Amount	GIFI code and name	
Liabilities			
Bank indebtedness	5,000	2600	Bank overdraft
Accounts payable	6,797	2621	Trade payables
Current portion of bank loan liability	<u>5,104</u>	2920	Current portion of long term liability
	16,901	3139	Total current liabilities
Bank loan	64,634	3143	Chartered bank loan
Due to shareholders, unsecured with no fixed terms	<u>29,900</u>	3260	Due to shareholder(s)/director(s)
	94,534	3450	Total long term liabilities
	111,435	3499	Total liabilities
Shareholder Equity			
1500 common shares	1,500	3500	Common shares
Deficit	<u>(48,501)</u>	3600	Retained earnings/deficit
	(47,001)	3620	Total shareholder equity

Statement of Income and Retained Earnings

Revenue

Professional services	191,396	8000	Trade sales of goods and services
		8299	Total revenue

Expenses

Advertising	675	8521	Advertising
Amortization	15,708	8670	Amortization of tangible assets
Association dues	1,575	8761	Memberships
Bank charges and interest	8,564	8710	Interest and bank charges
Business taxes	5,789	8762	Business taxes
Insurance and licences	3,988	8690	Insurance*
Office	3,137	8810	Office expenses
Professional fees	975	8860	Professional fees
Rent	45,703	8911	Real estate rental
Repairs and maintenance	1,255	8960	Repairs and maintenance
Supplies	37,591	9130	Supplies
Telephone and utilities	5,512	9225	Telephone and telecommunications*
Travel and education	360	9200	Travel expenses*
Wages and benefits	<u>55,118</u>	9060	Salaries and wages*
	185,950	9368	Total expenses
Net income before taxes	5,446	9369	Net non-farming income
Income taxes	1,400	9990	Current income taxes
Net income (loss)	4,046	9999	Net income/loss after taxes and extraordinary items

Retained Earnings

Net income (loss)	4,046	3680	Net income/loss
Deficit, beginning of year	(52,547)	3660	Retained earnings/deficit - start
Deficit, end of year	(48,501)	3849	Retained earnings/deficit - end

* First item in two-item amount is greater (see "Reporting an amount that combines two or more items" on page 6).

Notes to financial statements

Note 1. Basis of Presentation

The financial statements have been prepared by management in accordance with accounting principles generally accepted in Canada and using historic cost as the basis of presentation.

Note 2. Fixed assets

	Cost	Accumulated amortization	Net
Office furniture and equipment	9,793	4,010	5,783
Computer equipment	3,174	1,852	1,322
Computer software	3,665	3,665	
Machinery and equipment	37,981	16,072	21,909
Leasehold improvements	<u>41,577</u>	<u>20,788</u>	<u>20,789</u>
Total	96,190	46,387	49,803

Note 3. The investment is stated at cost and consists of shares in a Canadian affiliated corporation.

Example 2

Completed notes checklist

Part 1 – Accounting practitioner information

Choose only one of the following three options, whichever applies to the accounting practitioner:

096

- Chartered accountant 1 _____
 Other professional designation 2 _____
 No professional designation 3 √ _____

Is the accounting practitioner connected* with the corporation? **097** 1 Yes √ 2 No _____

* A person connected with a corporation can be: (i) a shareholder of the corporation who owns more than 10% of the common shares; (ii) a director, an officer, or an employee of the corporation; or (iii) a person not dealing at arm's length with the corporation.

Part 2 – Type of involvement

Choose the option that represents the highest level of involvement of the accounting practitioner:

098

- Completed an auditor's report 1 _____
 Completed a review engagement report 2 _____
 Compiled the financial statements along with reviewing the books 3 _____
 Conducted a compilation engagement 4 √ _____

Part 3 – Reservations

If you selected option "1" or "2" under **Type of involvement** above, answer the following question:

Has the accounting practitioner expressed a reservation? **099** 1 Yes _____ 2 No _____

Part 4 – Other information

Were notes to the financial statements prepared? **101** 1 Yes √ 2 No _____

If you answered Yes to the question at line 101, complete lines 102 to 107 below:

- Are any values presented at other than cost? **102** 1 Yes _____ 2 No √
 Has there been a change in accounting policies since the last return? **103** 1 Yes _____ 2 No √
 Are subsequent events mentioned in the notes? **104** 1 Yes _____ 2 No √
 Is re-evaluation of asset information mentioned in the notes? **105** 1 Yes _____ 2 No √
 Is contingent liability information mentioned in the notes? **106** 1 Yes _____ 2 No √
 Is information regarding commitments mentioned in the notes? **107** 1 Yes _____ 2 No √

Does the corporation have investments in joint venture(s) or partnership(s)? **108** 1 Yes _____ 2 No √

If you answered Yes to the question at line 108, complete line 109 below:

Are you filing financial statements of the joint venture(s) or partnership(s)? **109** 1 Yes _____ 2 No √

Part 2 – GIFI code and amount sent to the CRA

GIFI code	Amount	GIFI code	Amount
1001	2540	3680	4046
1060	331	3660	(52547)
	or	3849	(48501)
1060	356	8000	191396
1061	25	8299	191396
		8521	675
1120	8947	8670	15708
1484	1813	8761	1575
1599	13631	8710	8564
		8762	5789
2008	49803	8690	3988
2242	1000	8810	3137
2599	64434	8860	975
2600	5000	8911	45703
2621	6797	8960	1255
2920	5104	9130	37591
3139	16901	9225	5512
3143	64634	9200	360
3260	29900	9060	55118
3450	94534	9368	185950
3499	111435	9369	5446
3500	1500	9990	1400
3600	(48501)	9999	4046
3620	(47001)		

Bolded amounts show items we need to verify accounting equations (see "Validity check items" on page 5).

Notes checklist

GIFI code	Value
96	3
97	1
98	4
99	No value is needed for question 99, as the answer to question 98 is "4."
101	1
102	2
103	2
104	2
105	2
106	2
107	2
108	2
109	No value is needed for question 109, as the answer to question 108 is "No."

Notes to the financial statements

If you file a paper return, attach the notes to the financial statements to this GIFI listing. If you file electronically, include them in the transmission.

Appendix A – Complete Listing of the GIFI

The following is a complete list of the GIFI items. Some of the items include more detail as to the type of information you could report in the item.

Example

1001 Cash

You can use this item to report bank drafts, bank notes, cheques, coins, currency, money orders, postal notes, and postdated cheques, as well as cash.

9012 Road costs

You could use this item to report snow removal as well as road costs.

Balance Sheet Information

Assets

Current assets

1000 Cash and deposits

1001 Cash

bank drafts, bank notes, cheques, coins, currency, money orders, postal notes, and postdated cheques

1002 Deposits in Canadian banks and institutions – Canadian currency

1003 Deposits in Canadian banks and institutions – foreign currency

1004 Deposits in foreign banks – Canadian currency

1005 Deposits in foreign banks – foreign currency

1006 Credit union central deposits

1007 Other cash like instruments *gold bullion and silver bullion*

1060 Accounts receivable

claims receivable, dividends receivable, royalties receivable, and subsidies receivable

1061 Allowance for doubtful accounts

1062 Trade accounts receivable

Allowance for doubtful trade accounts receivable

1064 Trade accounts receivable from related parties

1065 Allowance for doubtful trade accounts receivable from related parties

1066 Taxes receivable

GST/HST receivable, income tax refunds receivable, and tax credits receivable

1067 Interest receivable

1068 Holdbacks receivable

1069 Leases receivable

1070 Allowance for doubtful amounts contained in leases receivable

1071 Accounts receivable from employees

1072 Allowance for doubtful accounts receivable from employees

1073 Amounts receivable from members of NPOs

This item is intended for corporations that are non-profit organizations to report amounts receivable from members.

1120	Inventories
1121	Inventory of goods for sale <i>finished goods</i>
1122	Inventory parts and supplies
1123	Inventory properties <i>This item is intended for companies whose primary activities are real estate, subdividing, or construction, and who have real estate held for sale.</i>
1124	Inventory of aggregates
1125	Work in progress <i>goods in process</i>
1126	Raw materials
1127	Inventory of securities <i>This item is intended for companies such as brokers, stockbrokers, financial institutions, or investment companies that hold securities for sale.</i>
1180	Short-term investments <i>short-term marketable securities</i>
1181	Canadian term deposits <i>short-term bearer deposit notes, collateral deposits, and guaranteed investment certificates</i>
1182	Canadian shares
1183	Canadian bonds <i>bond coupons, bond deposits, corporate bonds, government bonds, and debentures shown current</i>
1184	Canadian treasury bills
1185	Securities purchased under resale agreements
1186	Other short-term Canadian investments
1187	Short-term foreign investments <i>all types of foreign investment shown current</i>
1240	Loans and notes receivable
1241	Demand loans receivable <i>amounts such as call loans, day loans, or demand loans</i>
1242	Other loans receivable
1243	Notes receivable
1244	Mortgages receivable
Items 1300 to 1303 – current amounts due from shareholders/directors, such as advances, loans, or notes	
1300	Due from shareholder(s)/director(s)
1301	Due from individual shareholder(s)
1302	Due from corporate shareholder(s) <i>due from parent company</i>
1303	Due from director(s)
1360	Investment in joint venture(s)/partnership(s) <i>current investment or equity in joint venture(s), partnership(s), and syndicate(s)</i>
1380	Due from joint venture(s)/partnership(s) <i>current amounts due from joint venture(s)/partnership(s), or syndicate(s), such as advances, loans, or notes</i>

Items 1400 to 1403 – Related parties can refer to affiliate, associated, and subsidiary corporations.

Note

Current investment in a parent company should be reported at item 1400. However, item 1302 should be used for current due from a parent company.

1400	Due from/investment in related parties
1401	Demand notes from related parties <i>amounts due from related parties such as call loans, day loans, or demand loans</i>
1402	Interest receivable from related parties
1403	Loans/advances due from related parties
1460	Customers' liability under acceptances <i>This item is for financial institutions. Any amount reported in this item should be equal to the amount reported in the Liabilities section as "acceptances" (i.e., Item 2940 – Bankers' acceptances).</i>
1480	Other current assets
1481	Deferred income taxes <i>income taxes applicable to future years, and reserve for income taxes, shown current</i>
1482	Accrued investment income
1483	Taxes recoverable/refundable
1484	Prepaid expenses
1485	Drilling advances
1486	Security/tender deposits
1599	Total current assets

Capital assets

Items 1600 to 2179 – capital assets – Throughout the GIFI, depreciation is referred to as amortization of tangible assets, depletion is referred to as amortization of natural resource assets, and amortization is referred to as amortization of intangible assets.

Items 1600 to 2009 – tangible capital assets – Item 2008 – Total tangible capital assets, represents the sum of all tangible capital assets reported, and item 2009 – Total accumulated amortization of tangible capital assets, represents the sum of all the accumulated amortization of the tangible capital assets reported, within items 1600 to 1922.

When reporting this breakdown, the net final amount of the tangible capital assets is not to be shown anywhere on the GIFI. However, if your financial statements show an amount for "fixed assets (net)" for which there is no breakdown, this could be reported in Item 2008 – Total tangible capital assets.

1600	Land
1601	Land improvements <i>landscaping</i>
1602	Accumulated amortization of land improvements
1620	Depletable assets <i>costs for mine-stripping, well drilling, or waste removal</i>
1621	Accumulated amortization of depletable assets
1622	Petroleum and natural gas properties
1623	Accumulated amortization of petroleum and natural gas properties
1624	Mining properties
1625	Accumulated amortization of mining properties

1626	Deferred exploration and development charges
1627	Accumulated amortization of deferred exploration and development charges
1628	Quarries
1629	Accumulated amortization of quarries
1630	Gravel pits
1631	Accumulated amortization of gravel pits
1632	Timber limits
1633	Accumulated amortization of timber limits
1680	Buildings
1681	Accumulated amortization of buildings
1682	Manufacturing and processing plant
1683	Accumulated amortization of manufacturing and processing plant
1684	Buildings under construction
1740	Machinery, equipment, furniture, and fixtures
1741	Accumulated amortization of machinery, equipment, furniture, and fixtures
1742	Motor vehicles
1743	Accumulated amortization of motor vehicles
1744	Tools and dies
1745	Accumulated amortization of tools and dies
1746	Construction and excavating equipment
1747	Accumulated amortization of construction and excavating equipment
1748	Forestry and logging equipment
1749	Accumulated amortization of forestry and logging equipment
1750	Fishing gear and nets <i>sonar equipment</i>
1751	Accumulated amortization of fishing gear and nets
1752	Mining equipment
1753	Accumulated amortization of mining equipment
1754	Oil and gas systems <i>pipelines and distribution systems</i>
1755	Accumulated amortization of oil and gas systems
1756	Production equipment for resource industries
1757	Accumulated amortization of production equipment for resource industries
1758	Production equipment for other than resource industries
1759	Accumulated amortization of production equipment for other than resource industries
1760	Exploration equipment
1761	Accumulated amortization of exploration equipment
1762	Shipping equipment
1763	Accumulated amortization of shipping equipment
1764	Ships and boats
1765	Accumulated amortization of ships and boats
1766	Aircraft
1767	Accumulated amortization of aircraft
1768	Signs
1769	Accumulated amortization of signs
1770	Small tools
1771	Accumulated amortization of small tools
1772	Radio and communication equipment
1773	Accumulated amortization of radio and communication equipment

1774	Computer equipment/software	Items 2010 to 2179 – intangible capital assets – Item 2178 –
1775	Accumulated amortization of computer equipment/software	<i>Total intangible capital assets, represents the sum of all intangible capital assets reported, and item 2179 – Total accumulated amortization of intangible capital assets, represents the sum of all the accumulated amortization of the intangible capital assets reported, within items 2010 to 2077. When reporting this breakdown, the net final amount of the intangible capital assets is not to be shown anywhere on the GIFI. However, if your financial statements show an amount for "intangibles" for which there is no breakdown, this item could be reported in Item 2178 – Total intangible capital assets.</i>
1776	Musical instruments	
1777	Accumulated amortization of musical instruments	
1778	Satellites	
1779	Accumulated amortization of satellites	
1780	Earth stations	
1781	Accumulated amortization of earth stations	
1782	Machinery and equipment under construction	
1783	Transportation equipment	
1784	Accumulated amortization of transportation equipment	
1785	Other machinery and equipment	2010 Intangible assets
1786	Accumulated amortization of other machinery and equipment	<i>concessions, formulas, franchises, and organization costs</i>
1787	Furniture and fixtures	2011 Accumulated amortization of intangible assets
1788	Accumulated amortization of furniture and fixtures	2012 Goodwill
1900	Other tangible capital assets	2013 Accumulated amortization of goodwill
	<i>art, books, chinaware, cutlery, utensils, culverts, dams, golf courses, grain elevators, grandstands, swimming pools, towers, trailer parks, and uniforms</i>	2014 Quota
1901	Accumulated amortization of other tangible capital assets	2015 Accumulated amortization of quota
1902	Logging roads	2016 Licences
1903	Accumulated amortization of logging roads	2017 Accumulated amortization of licences
1904	Asphalt and parking areas	2018 Incorporation costs
1905	Accumulated amortization of asphalt and parking areas	2019 Accumulated amortization of incorporation costs
1906	Wharves	2020 Trademarks/patents
	<i>docks, float walks, and marinas</i>	2021 Accumulated amortization of trademarks/patents
1907	Accumulated amortization of wharves	2022 Customer lists
1908	Fences	2023 Accumulated amortization of customer lists
1909	Accumulated amortization of fences	2024 Rights
1910	Capital leases - buildings	2025 Accumulated amortization of rights
1911	Accumulated amortization of capital leases - buildings	2026 Research and development
1912	Capital leases - equipment	2027 Accumulated amortization of research and development
1913	Accumulated amortization of capital leases - equipment	2070 Resource rights
1914	Capital leases - vehicles	2071 Accumulated amortization of resource rights
1915	Accumulated amortization of capital leases - vehicles	2072 Timber rights
1916	Capital leases - others	2073 Accumulated amortization of timber rights
	<i>rented signs</i>	2074 Mining rights
1917	Accumulated amortization of capital leases - others	2075 Accumulated amortization of mining rights
1918	Leasehold improvements	2076 Oil and gas rights
1919	Accumulated amortization of leasehold improvements	2077 Accumulated amortization of oil and gas rights
1920	Other capital assets under construction	2178 Total intangible capital assets
1921	Campsites	2179 Total accumulated amortization of intangible capital assets
1922	Accumulated amortization of campsites	
2008	Total tangible capital assets	Long term assets
2009	Total accumulated amortization of tangible capital assets	Items 2180 to 2183 – long term amounts due from shareholder(s)/director(s), such as advances, loans, or notes
		2180 Due from shareholder(s)/director(s)
		2181 Due from individual shareholder(s)
		2182 Due from corporate shareholder(s)
		<i>Due from parent company</i>
		2183 Due from director(s)
		2190 Due from members
		<i>advances, loans, or notes to members of co-operatives or credit unions</i>
		2200 Investment in joint venture(s)/partnership(s)
		<i>long-term investment or equity in joint venture(s), partnership(s), and syndicate(s)</i>

2220	Due from joint venture(s)/partnership(s) <i>long-term amounts due from joint venture(s)/partnership(s), or syndicate(s), such as advances, loans, or notes</i>	2422 2423 2424 2425 2426 2427 2589 2590	Deferred pension charges Deferred unrealized exchange losses Other deferred items/charges <i>debt discount and expense, deferred development costs, deferred finance charges, deferred organization expense, lease inducements, tenant inducements, and cost on incomplete contracts</i> Accumulated amortization of deferred charges Reserve fund Cash surrender value of life insurance Total long-term assets Assets held in trust
	Items 2240 to 2250 – Related parties can refer to affiliate, associated, and subsidiary corporations.		
	Note Long-term investment in a parent company should be reported in the appropriate item in this block. However, item 2182 should be used for long-term amounts due from a parent company.		
2240	Due from/investment in related parties		
2241	Due from/investment in Canadian related parties		
2242	Shares in Canadian related corporations		
2243	Loans/advances to Canadian related corporations		
2244	Investment in Canadian related corporations at cost		
2245	Investment in Canadian related corporations at equity		
2246	Due from/investment in foreign related parties		
2247	Shares in foreign related corporations		
2248	Loans/advances to foreign related corporations		
2249	Investment in foreign related corporations at cost		
2250	Investment in foreign related corporations at equity		
2280	Investment in co-tenancy <i>investment in co-ownerships</i>		
2300	Long term investments		
2301	Foreign shares		
2302	Other types of foreign investments <i>foreign investments in joint ventures, partnerships, bonds, and debentures</i>		
2303	Canadian shares		
2304	Government of Canada debt <i>government of Canada long-term bonds and debentures</i>		
2305	Canadian, provincial, and municipal government debt		
2306	Canadian corporate bonds and debentures <i>long-term bond coupons and bond deposits</i>		
2307	Debt securities		
2308	Equity securities		
2309	Securities purchased under resale agreements		
2310	Central credit union shares		
2311	Other Canadian long-term investments		
2360	Long-term loans <i>advances and notes shown long-term</i>		
2361	Mortgages		
2362	Personal and credit card loans		
2363	Business and government loans		
2364	Line of credit		
2420	Other long-term assets <i>investment tax credits, stock exchange seats, and utilities deposits</i>		
2421	Deferred income taxes <i>income taxes applicable to future years, and reserve for income taxes, shown long term</i>		
		2600 2620 2621 2622 2623 2624 2625 2626 2627 2628 2629 2630 2680 2700 2701 2702 2703	Current liabilities Bank overdraft <i>bank indebtedness</i> Amounts payable and accrued liabilities <i>accrued liabilities, agreements payable, claims payable, rent payable, and utilities payable</i> Trade payables Trade payables to related parties Holdbacks payable Wages payable Management fees payable Bonuses payable Employee deductions payable <i>payroll deductions for employee benefits such as Employment Insurance, Canada Pension Plan, group insurance, and pension plans</i> Withholding taxes payable Interest payable <i>accrued interest payable</i> Amounts payable to members of NPOs <i>Intended for corporations that are non-profit organizations to report amounts payable to members.</i> Taxes payable <i>capital taxes, foreign taxes, GST/HST, current income taxes, logging taxes, sales taxes, and tax credits payable</i> Short term debt <i>corporate loans, demand loans, loans from foreign banks, and notes payable shown short term</i> Loans from Canadian banks Liability for securities sold short Liability for securities sold under repurchase agreements

2704	Gold and silver certificates	3149	Line of credit
2705	Cheques and other items in transit	3150	Liability for securities sold short
2706	Lien notes	3151	Liability for securities sold under repurchase agreements
2770	Deferred income <i>deferred capital or book gain, unearned income, unearned interest, unearned service charges, and unrealized foreign exchange gain shown current</i>	3152	Lien notes
	Items 2780 to 2783 – current amounts due to shareholder(s)/director(s), such as advances, loans, or notes	3200	Deposit liabilities of financial institutions <i>This item applies to financial institutions and represents deposits made by customers.</i>
2780	Due to shareholder(s)/director(s)	3210	Bonds and debentures
2781	Due to individual shareholder(s)	3220	Deferred income <i>deferred capital or book gain, unearned income, unearned interest, unearned service charges, and unrealized foreign exchange gain shown long term</i>
2782	Due to corporate shareholder(s) <i>due to parent company</i>	3240	Deferred income taxes <i>income taxes applicable to future years and reserve for income taxes shown long term</i>
2783	Due to director(s)		Items 3260 to 3263 – long-term amounts due to shareholder(s)/director(s), such as advances, loans, or notes
2840	Due to joint venture(s)/partnership(s) <i>current amounts due to joint venture(s)/partnership(s), and syndicate(s) such as advances, loans, or notes</i>	3260	Due to shareholder(s)/director(s)
	Items 2860 to 2863 – Related parties can refer to affiliate, associated, and subsidiary corporations.	3261	Due to individual shareholder(s)
2860	Due to related parties	3262	Due to corporate shareholder(s) <i>due to parent company</i>
2861	Demand notes due to related parties	3263	Due to director(s)
2862	Interest payable to related parties	3270	Due to members <i>advances, loans, or notes from members of co-operatives or credit unions</i>
2863	Advances due to related parties	3280	Due to joint venture(s)/partnership(s) <i>long-term amounts due to joint venture(s)/partnership(s), and syndicate(s) such as advances, loans, or notes</i>
2920	Current portion of long-term liability		Items 3300 to 3302 – Related parties can refer to affiliate, associated, and subsidiary corporations.
2940	Bankers' acceptances <i>This item is for financial institutions. Any amount reported in this item should be equal to the amount reported in Assets as Item 1460 – Customers' liability under acceptances.</i>	3300	Due to related parties
2960	Other current liabilities <i>progress payments shown current</i>	3301	Amounts owing to related Canadian parties
2961	Deposits received <i>bids, contract deposits, rental deposits, tenders, and security deposits</i>	3302	Amounts owing to related foreign parties
2962	Dividends payable	3320	Other long-term liabilities <i>minority shareholder interest and other deferred credits shown long term</i>
2963	Deferred income taxes <i>income taxes applicable to future years and reserve for income taxes shown current</i>	3321	Long-term obligations/commitments/capital leases
2964	Reserves for guarantees, warranties, or indemnities	3322	Reserves for guarantees, warranties, or indemnities
2965	General provisions/reserves <i>contingent liabilities, provision for losses on loans, and pension reserves shown current</i>	3323	Provision for site restoration <i>dismantlement and abandonment costs, future removal, and site restoration costs</i>
2966	Crew shares	3324	Contributions to qualifying environmental trust <i>environmental trust, mine reclamation, and reclamation of waste disposal sites</i>
3139	Total current liabilities	3325	General provisions/reserves <i>contingent liabilities, provision for losses on loans, and pension reserves shown long term</i>
	Long-term liabilities	3326	Preference shares restated <i>This item applies to preferred shares that have been restated as a liability and reported as a long-term liability.</i>
3140	Long-term debt		
3141	Mortgages		
3142	Farm credit corporation loan		
3143	Chartered bank loan		
3144	Credit Union/Caisse Populaire loan		
3145	Provincial government loan		
3146	Supply company loan		
3147	Private loan		
3148	Central, league, and federation loans		

3327	Member allocations <i>allocation to members of credit unions and co-operatives</i>	3720	Prior period adjustments
3328	Deferred revenue from incomplete contracts <i>This is intended for contractors using the completion method of reporting revenue to report deferred revenue from incomplete contracts.</i>	3740	Other items affecting retained earnings dividends credited to investment account <i>You may choose to report dividends received in retained earnings rather than on the income statement. In this case, you should add the dividend back on Schedule 1 – Net income (loss) for income tax purposes.</i>
3450	Total long-term liabilities	3741	Share redemptions
3460	Subordinated debt	3742	Special reserves
3470	Amounts held in trust <i>trust fund, trust liabilities, or funds held in escrow, corporations such as collection agencies, funeral homes, insurance agencies, real estate agencies, travel agencies, and travel wholesalers would use this item. If an amount is reported in this item, there should be a balancing amount reported in Item 2590 – Assets held in trust, in the assets section.</i>	3743	Currency adjustments
3499	Total liabilities <i>This item represents the total of all current and long-term liabilities and must be reported (see "Validity check items" on page 5).</i>	3744	Unusual revenue items
		3745	Interfund transfer <i>This is intended for corporations that are non-profit organizations to report fund amounts transferred to/from retained earning from/to the income statement.</i>
		3849	Retained earnings/deficit – end <i>This item represents the sum of all retained earnings amounts and must be reported if you are reporting retained earnings (see "Validity check items" on page 5). If there is an amount reported in this item, the same amount should be reported in Item 3600 – Retained earnings/deficit, in the shareholder equity section.</i>
			Income Statement Information
3500	Common shares	0001	Operating name <i>You should complete this section if your operating name is different from the corporation name (e.g., 11111 Ontario Ltd., operating as Maggie's Muffins).</i>
3520	Preferred shares	0002	Description of the operation <i>You must complete the description of the operation when you are reporting more than one income statement, and the activity is different from the major business activity. For more information on reporting multiple lines of business, refer to Appendix B of this guide.</i>
3540	Contributed and other surplus	0003	Sequence Number <i>When you report more than one income statement, you need a sequence number for each statement. The income statement relating to the main activity must have sequence number 01. The supplementary income statements would be numbered consecutively from 02.</i>
3541	Contributed surplus <i>capital donations, capital grants, and paid-in surplus</i>		Revenue
3542	Appraisal surplus <i>excess of appraisal value over cost, revaluation account, and revaluation surplus</i>	8000	Trade sales of goods and services <i>This item is for corporations who are not involved in the resource industry (Items 8040 to 8053) or the fishing industry (Items 8160 to 8166), but whose main source of income is the sale of a product or service. Amounts in this item may be reported net of discounts allowed on sales, sales rebates, volume discounts, returns, and allowances.</i>
3543	General reserve <i>general reserves, inventory reserves, mortgage reserves, and security reserves</i>	8020	Sales of goods and services to related parties <i>See explanation for item 8000 above.</i>
3570	Head office account <i>home office account and head office investment</i>	8030	Interdivisional sales
3600	Retained earnings/deficit		
3620	Total shareholder equity <i>This item represents the sum of all shareholder equity amounts and must be reported (see "Validity check items" on page 5).</i>		
3640	Total liabilities and shareholder equity		
	Retained Earnings Information		
	Retained earnings/deficit		
3660	Retained earnings/deficit – start		
3680	Net income/loss <i>Any amount reported in this item should be equal to the amount reported at Item 9999 – Net income/loss after taxes and extraordinary items.</i>		
3700	Dividends declared <i>liquidating dividends, premium paid on redemption of shares, and stock dividends declared on shares</i>		
3701	Cash dividends		
3702	Patronage dividends		

8040	Sales from resource properties	8140	Rental revenue
8041	Petroleum and natural gas sales		<i>revenue from the renting of boats, hotel or motel rooms, machinery or equipment, and storage lockers</i>
8042	Petroleum and natural gas sales to related parties	8141	Real estate rental revenue
8043	Gas marketing		<i>amounts received as income from renting or leasing of apartments, commercial buildings, land, office space, residential housing, and shopping centres</i>
8044	Processing revenue		<i>This item could also be used to report income from investments in co-tenancies and co-ownerships.</i>
8045	Pipeline revenue	8142	Film rental revenue
8046	Seismic sales		
8047	Mining revenue	8150	Vehicle leasing
8048	Coal revenue		<i>long-term vehicle leasing and short term vehicle leasing</i>
8049	Oil sands revenue	8160	Fishing revenue
8050	Royalty income	8161	Fish products
8051	Oil and gas partnership/joint venture income/loss	8162	Other marine products
8052	Mining partnership/joint venture income/loss		<i>amounts received from the sale of flippers, herring roe, herring scales, Irish moss, kelp, seal meat, and seaweed</i>
8053	Other production revenue <i>well operating fees and sulfur revenue</i>	8163	Fishing grants, credits, and rebates
8089	Total sales of goods and services	8164	Fishing subsidies
8090	Investment revenue	8165	Compensation for loss of fishing income or property
8091	Interest from foreign sources <i>This item may be reported gross of withholding taxes. Withholding taxes would then be reported in Item 9283 – Withholding taxes.</i>		<i>amounts received from The Atlantic Groundfish Strategy (TAGS) or insurance proceeds</i>
8092	Interest from Canadian bonds and debentures	8166	Sharesman income
8093	Interest from Canadian mortgage loans		
8094	Interest from other Canadian sources <i>finance income, guaranteed investment certificates interest, interest on overpaid taxes, and loan interest</i>		
8095	Dividend income		
8096	Dividends from Canadian sources		
8097	Dividends from foreign sources <i>This item may be reported gross of withholding taxes. Withholding taxes would then be reported in Item 9283 – Withholding taxes.</i>		
8100	Interest income (financial institutions)		
8101	Loan interest	8210	Realized gains/losses on disposal of assets
8102	Securities interest		<i>Gain/loss or profit/loss on disposal/sale of capital assets</i>
8103	Deposits with banks interest	8211	Realized gains/losses on sale of investments
8120	Commission revenue		<i>Profit/loss on disposal of investments or marketable securities</i>
	<i>commissions earned on the sale of products or services by businesses such as advertising agencies, brokers, insurance agents, lottery ticket sales, sales representatives, or travel agencies</i>	8212	Realized gains/losses on sale of resource properties
	<i>Some corporations may present sales and cost of sales on their income statement, with commission earned being the net amount. In these situations, corporations should report only the commission on the GIFI.</i>	8220	NPO amounts received
		8221	Membership fees
		8222	Assessments
		8223	Gifts
		8224	Gross sales and revenues from organizational activities

Example

Lottery ticket sales	\$40,000
Cost of lottery tickets	<u>\$25,000</u>
Commission	\$15,000

This would be reported as:

Item 8120 - Commission revenue	15000
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Items 8230 to 8250 – other revenue – This block of items is for secondary sources of income. Although there are items in this block that are often main sources of income, Item 8000 – Trade sales of goods and services, should still be used to report the main income.

8121	Commission income on real estate transactions
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Example

A corporation, whose main source of revenue is consulting fees, would choose Item 8000 – Trade sales of goods and services, to report this income.

However, if the corporation's main source of income is from architectural design, but there is secondary income from consulting, the architectural income would be reported in Item 8000 and the consulting income in Item 8241 – Consulting fees.

8230 Other revenue

- gain on settlement of a debt and miscellaneous revenue*
- 8231 Foreign exchange gains/losses
- amortization of deferred exchange gains and losses and realized gains and losses on foreign currency*
- 8232 Income/loss of subsidiaries/affiliates
This item is for corporations that report investment in subsidiary corporations on the equity basis.
- 8233 Income/loss of other divisions
- 8234 Income/loss of joint ventures
This item is for corporations that report investments in joint ventures on the equity basis.
- 8235 Income/loss of partnerships
This item is for corporations that report investments in partnerships on the equity basis.

Note

A loss on foreign exchange, subsidiaries/affiliates, other divisions, joint ventures or partnerships shown as an expense should be reported in the appropriate item (Items 8231 to 8235) as a negative.

8236 Realization of deferred revenues

- realization of interest income, realization of instalment payments, and realization of service charges*

8237 Royalty income other than resource

- royalty income or royalty fees from computer programs, copyrights, motion pictures, or patents*

8238 Alberta royalty tax credits**8239 Management and administration fees****8240 Telecommunications revenue****8241 Consulting fees****8242 Subsidies and grants**

- government assistance and subvention payments (for non-fishing corporations), federal, provincial, or municipal grants received by corporations that are non-profit organizations*

8243 Sale of by-products

- secondary income earned by a garage selling discarded oil or tires to be used for other than the intended use, or a restaurant selling discarded food as pig feed*

8244 Deposit services**8245 Credit services****8246 Card services****8247 Patronage dividends****8248 Insurance recoveries**

- life insurance proceeds on the death of insured executives*

8249 Expense recoveries**8250 Bad debt recoveries****8299****Total revenue**

This item represents the sum of all revenue amounts. It must be reported if there is no farming revenue (see "Validity check items" on page 5).

Cost of sales**8300 Opening inventory**

Opening inventory – finished goods

Opening inventory – raw materials

Opening inventory – goods in process

opening inventory – work in progress

8320 Purchases/cost of materials

cost of merchandise sold, fuel and purchased power, manufacturing supplies used, materials, and merchandise purchased

This item could be reported net of discounts earned on purchases.

8340 Direct wages

commissions, labour, production wages, and supervision when shown in cost of sales

8350 Benefits on direct wages**8360 Trades and sub-contracts**

contract labour, custom work, sub-contract labour, and outside labour

8370 Production costs other than resource**8400 Resource production costs**

gas processing, oil and gas operating expenses, oil and gas production, milling, smelting, and refining

Pipeline operations

Drilling

Site restoration costs

future removal costs

Gross overriding royalty

Freehold royalties

Other producing properties rental

freehold lease rentals and freehold delay rentals

Prospect/geological

digital processing, geochemical work, geophysical work, gravity meters, magnetic playbacks, seismographs, staking, and velocity surveys

Well operating, fuel and equipment

Well abandonment and dry holes

Other lease rentals

Exploration expenses

aerial surveys

Development expenses

stripping costs

8435 Crown charges

Crown royalties

Crown lease rentals

Freehold mineral tax

Mining taxes

Oil sand leases

Saskatchewan resource surcharge

8450 Other direct costs

Equipment hire and operation

8452	Log yard <i>barker, bucking, clipper, log sorting, and sawing</i>	8610	Loan losses <i>This item is for loans, mortgages, and other loan-type amounts written off.</i>
8453	Forestry costs <i>cutting, firefighting supplies, scaling, and silviculture</i>	8611	Provision for loan losses <i>provision/allowance for loan, mortgage, or credit losses</i>
8454	Logging road costs <i>road clearing, ploughing, and grating</i>	8620	Employee benefits <i>association dues, clothing allowance, lodging, payroll deductions/levies/taxes, and room and board</i>
8455	Stumpage costs	8621	Group insurance benefits <i>medical, dental, and life insurance plans</i>
8456	Royalty costs <i>royalties paid to holders of copyrights, movies, patents, performing rights, and trademarks, found in cost of sales</i>	8622	Employer's portion of employee benefits <i>Canada Pension Plan, company pension plan, Employment Insurance, and Workers' Compensation</i>
8457	Freight in and duty <i>customs and excise duty</i>	8623	Contributions to deferred income plans <i>contributions to a registered pension plan, deferred profit sharing plan, employee profit sharing plan, and registered supplementary unemployment benefit plan</i>
8458	Inventory write down <i>revaluation of inventory and inventory adjustments</i>	8650	Amortization of natural resource assets <i>amounts referred to as depletion</i>
8459	Direct cost amortization of tangible assets <i>amortization of leasehold improvements and amounts referred to as depreciation shown in cost of sales</i>	8670	Amortization of tangible assets <i>amortization of leasehold improvements and amounts referred to as depreciation</i>
8460	Direct cost amortization of natural resource assets <i>amounts referred to as depletion shown in cost of sales</i>	8690	Insurance <i>bonding, fire insurance, liability insurance, premium expenses, property insurance, and vehicle insurance</i>
8461	Overhead expenses allocated to cost of sales <i>amounts reported under cost of sales that are normally considered operating expenses</i>	8691	Life insurance on executives <i>insurance policies where the beneficiary is the corporation rather than the estate of the executive</i>
8500	Closing inventory	8710	Interest and bank charges <i>finance charges, bank charges, and interest payments on capital leases</i>
8501	Closing inventory – finished goods	8711	Interest on short-term debt
8502	Closing inventory – raw materials	8712	Interest on bonds and debentures <i>amortization of bond discounts</i>
8503	Closing inventory – goods in process <i>closing inventory – work in progress</i>	8713	Interest on mortgages <i>amortization of mortgage discount or expense</i>
8518	Cost of sales <i>This item represents the sum of all cost of sales amounts.</i>	8714	Interest on long-term debt
8519	Gross profit/loss <i>This item represents the net amount of Item 8089 – Total sales of goods and services, less Item 8518 – Cost of sales. It may also be referred to as gross margin.</i>	8715	Bank charges
	Operating expenses	8716	Credit card charges <i>interest on credit cards</i>
8520	Advertising and promotion	8717	Collection and credit costs
8521	Advertising <i>catalogues, media expenses, and publications</i>	8740	Interest paid (financial institutions)
8522	Donations <i>charitable donations, donations to the crown, and political donations</i>	8741	Interest paid on deposits
8523	Meals and entertainment <i>tickets (theatre, concert, athletic event, etc.)</i>	8742	Interest paid on bonds and debentures
8524	Promotion <i>booths, demonstrations/presentations, displays, prospectus, samples, and seminars (given)</i>	8760	Business taxes, licences, and memberships <i>beverage licences, business charges, motor vehicle licences and/or registration permits, and trade licences</i>
8570	Amortization of intangible assets <i>amortization of intangible assets such as deferred charges, goodwill, patents, franchises, copyrights, trademarks, organization costs, and research and development costs</i>	8761	Memberships <i>dues and subscriptions</i>
8590	Bad debt expense <i>allowance for bad debts, allowance/provision for doubtful accounts, bad debt, bad debt written-off, provision for bad debts, and reserve for bad debt</i>	8762	Business taxes <i>business tax, provincial capital tax (excluding Nova Scotia and New Brunswick taxes on large corporations), bridge tolls, gross receipt tax, health and education tax, hospital tax, permits, road tolls, and taxes on leases</i>
		8763	Franchise fees
		8764	Government fees

8780	New Brunswick tax on large corporations	8960	Repairs and maintenance
8790	Nova Scotia tax on large corporations	8961	<i>aircraft repairs and maintenance</i>
8810	Office expenses	8962	Repairs and maintenance – buildings
8811	Office stationery and supplies	8963	<i>premises upkeep</i>
8812	Office utilities <i>utility expenses related to an office such as electricity, gas, heating, hydro, and telephone</i>	8964	Repairs and maintenance – vehicles
8813	Data processing <i>word processing</i>	9010	Repairs and maintenance – boats
8860	Professional fees <i>engineering fees, professional services, and surveyor fees</i>	9011	Repairs and maintenance – machinery and equipment
8861	Legal fees <i>lawyer and notary fees</i>	9012	<i>gas and power line repairs and maintenance</i>
8862	Accounting fees <i>bookkeeping</i>	9013	Other repairs and maintenance
8863	Consulting fees	9014	<i>janitorial services, landscaping, and yard maintenance</i>
8864	Architect fees <i>architectural design and illustration fees and landscape architect fees</i>	9015	Machine shop expense
8865	Appraisal fees <i>real estate and jewellery appraisal, and financial valuation services</i>	9016	Road costs
8866	Laboratory fees	9017	<i>snow removal costs</i>
8867	Medical fees	9018	Security
8868	Veterinary fees <i>breeding fees</i>	9019	<i>alarm system and surveillance equipment repairs and maintenance</i>
8869	Brokerage fees	9020	Garbage removal
8870	Transfer fees <i>land and property transfer fees</i>	9060	Salaries and wages
8871	Management and administration fees	9061	<i>amounts not found in cost of sales such as administrative salaries, casual labour, cost of living allowance, down time, fees to employees, minimum wage levies, payroll remuneration, severance pay, supervision, and vacation pay</i>
8872	Refining and assay	9062	Commissions
8873	Registrar and transfer agent fees	9063	Crew share
8874	Restructuring costs <i>reorganization costs</i>	9064	Bonuses
8875	Security commission fees	9065	<i>incentive compensation</i>
8876	Training expense <i>animal training, management training, and staff development</i>	9066	Directors fees
8877	Studio and recording	9067	Management salaries
8910	Rental <i>rental expenses for arena, boat/vessel/ship, coal and lumber yards, railway sidings, safety deposit box/vaults, and parking charges</i>	9068	<i>officers salaries</i>
8911	Real estate rental <i>apartment, building, land, and office rentals</i>	9069	Employee salaries
8912	Occupancy costs	9070	<i>office salaries</i>
8913	Condominium fees	9110	Sub-contracts
8914	Equipment rental <i>rental expenses for computer equipment, film, office machines, and road and construction equipment</i>	9111	<i>contract labour, contract work, custom work, and hired labour</i>
8915	Motor vehicle rentals	9130	Supplies
8916	Moorage (boat) <i>dock and wharf space</i>	9131	<i>medical supplies, veterinary drugs and supplies, wrapping and packing supplies</i>
8917	Storage <i>rental expense for garages and warehouses</i>	9132	Small tools
8918	Quota rental <i>forestry and logging quota rental expenses</i>	9133	Shop expense
		9134	Uniforms
		9135	Laundry
		9136	<i>dry cleaning</i>
		9137	Food and catering
		9138	Fishing gear
		9139	Nets and traps
		9140	Salt, bait, and ice
		9141	Camp supplies
		9150	Computer-related expenses
		9151	Upgrade
		9152	<i>updates to computer software</i>
		9180	Property taxes
			<i>municipal and realty taxes</i>
		9200	Travel expenses
			<i>airfare, hotel rooms, travel allowance, travel, and accommodations</i>

9201	Meetings and conventions <i>seminars attended</i>
9220	Utilities
9221	Electricity
	<i>hydro</i>
9222	Water
9223	Heat
9224	Fuel costs <i>coal, diesel, fuel, natural gas, oil, and propane for heating and cooking</i>
9225	Telephone and telecommunications <i>cellular telephone, fax machine, and pager</i>
9270	Other expenses
9271	Cash over/short
9272	Reimbursement of parent company expense <i>portion of expenses owing to parent</i>
9273	Selling expenses
9274	Shipping and warehouse expense
9275	Delivery, freight and express <i>courier, customs, delivery and installation, distribution, ferry charges, freight and cartage, freight and duty, shipping and transportation</i>
9276	Warranty expenses <i>guarantee costs</i>
9277	Royalty expenses – resident <i>amounts reported as non-resource royalties paid to Canadian residents such as copyrights, movies, patents, performing rights, and trademarks</i>
9278	Royalty expenses – non-resident <i>amounts reported as non-resource royalties paid to non-residents such as copyrights, movies, patents, performing rights, and trademarks</i>
9279	Dumping charges
9280	Land fill fees
9281	Vehicle expenses <i>automobile expenses, gas, motor vehicle fuel, tires, and vehicle washing</i>
9282	Research and development
9283	Withholding taxes
9284	General and administrative expenses <i>marketing and administration, office and general expenses, selling and administrative expenses</i>
9285	Interdivisional expenses
9286	Interfund transfer <i>for corporations including non-profit organizations to report fund amounts transferred to or from the income statement from or to retained earnings</i>
9367	Total operating expenses <i>This item represents the sum of all operating expense amounts.</i>
9368	Total expenses <i>This item must be reported if there are no farming expenses (see "Validity check items" on page 5). Any amount reported in this item should be equal to the amount reported at Item 8518 – Cost of sales, plus the amount reported at Item 9367 – Total operating expenses.</i>

9369 Net non-farming income
The amount reported should be equal to the amount reported at Item 8299 – Total revenue, minus the amount reported at Item 9368 – Total expenses.

Farming Income Statement Information

Cash vs. Accrual

As a farming corporation, you may choose to report your income using the cash method rather than the accrual method. If you are involved in more than one business activity, only your farming business can use the cash method.

0001 Operating name

You should complete this section if your operating name is different from the corporation name (e.g., 11111 Ontario Ltd., operating as Maggie's Muffins).

0002 Description of the operation

You must complete the description of the operation when you are reporting more than one income statement, and the activity is different than the major business activity. For more information on reporting multiple lines of business, refer to page 27 of this guide.

0003 Sequence Number

When you report more than one income statement, you need a sequence number for each statement. The income statement relating to the main activity must have sequence number 01. The supplementary income statements would be numbered consecutively from 02.

Farming revenue

9370 Grains and oilseeds

mustard seed, rye, and sunflower seeds

9371 Wheat

9372 Durum

9373 Oats

9374 Barley

9374 Mixed grains

9375 Corn

9376 Canola

9377 Flaxseed

9378 Soya beans

9379 Wheat board payments

9420 Other crop revenues

herbs, hops, and sugar beets

9421 Fruit

9422 Potatoes

9423 Vegetables

9424 Tobacco

Greenhouse and nursery products

greenhouse or nursery products such as flowers, greenhouse vegetables, horticultural products, ornamental plants, rooted cuttings, seeds and bulbs, shrubs, sod and turf, and trees

9426 Forage crops

alfalfa, alsike, clover, clover seeds, fescue, grass seed, hay, and timothy

9470	Livestock and animal products revenue <i>revenue received from animal pelts, apiary operation, bison, chinchilla, deer, dog, elk, fox, goats, honey products, mink, market livestock income, rabbit, and wool</i>	9604	Insurance proceeds <i>insurance proceeds for the loss of a building to fire or the loss of livestock to disease</i>
9471	Cattle <i>revenue received from the sale of bulls, calves, and cows</i>	9605	Patronage dividends <i>certificate of indebtedness</i>
9472	Swine <i>revenue received from the sale of hogs and pigs</i>	9606	Rental income <i>building, land, and pasture rental</i>
9473	Poultry <i>revenue received from the sale of chicken, ducks, geese, and turkeys</i>	9607	Interest income
9474	Sheep and lambs	9608	Dividend income
9475	Pregnant mare urine (PMU)	9609	Gains/losses on disposal of assets <i>book gains/losses, gain/loss on disposal of fixed assets, profit/loss on disposal of fixed assets, profit/loss on sale of investments, and recaptured depreciation</i>
9476	Milk and cream (excluding dairy subsidies)		
9477	Eggs for consumption		
9478	Hatching eggs		
9479	Aquaculture (hatching and raising)		
9480	Horses (breeding and meat) <i>revenue received from the sale of ponies, and other equine animals</i>		
9520	Other commodities <i>revenue received from ginseng, mushrooms, ostriches, and stud services</i>	9610	Gravel
9521	Maple products	9611	Trucking
9522	Artificial insemination	9612	Resale of commodities purchased
9523	Semen production	9613	Leases (gas, oil, well, surface, etc.)
9524	Embryo production <i>revenue received from embryo transplants</i>	9614	Machine rentals
9540	Program payment revenues <i>Animal Contagious Diseases Act payments, farm subsidy, farm-support payments, grants, and stabilization subsidy</i>	9615	Farming partnership income/loss
9541	Dairy subsidies	9616	Farming joint venture income/loss
9542	Crop insurance <i>insurance proceeds from federal or provincial programs for loss of crops</i>	9650	Non-farming income
9543	NISA payments		<i>If you are not using items 8000 to 8299, use this item to report any non-farming income of a farming corporation.</i>
9544	Disaster Assistance Program payments	9659	Total farm revenue
9570	Rebates		<i>This item represents the sum of all farm revenue amounts plus any amount in item 9650. Item 9659 must be reported if there are no amounts in any of items 8000 to 8299 (see "Validity check items" on page 5).</i>
9571	Rebates - fuel		
9572	Rebates - interest		
9573	Rebates - property taxes		
9574	Resales, rebates, GST for NISA eligible expenses		
9575	Rebates, GST for NISA non-eligible expenses		
9600	Other farm revenues/losses <i>sale of land, soil or stone, payment in kind, personal consumption benefit, and quality bonus</i>		
9601	Custom or contract work <i>seed cleaning/drying/packing/treating, crop dusting or spraying, custom combining/harvesting, custom seeding, custom spraying, and custom trucking/hauling</i>	9660	Crop expenses <i>water purchases or water rights for irrigation, seed cleaning, and crop supplies</i>
9602	Wood sales <i>amounts reported as income from a farmer's woodlot such as Christmas trees, firewood, logs, lumber, and poles</i>	9661	Containers, twine and baling wire
9603	Horse racing	9662	Fertilizers and lime <i>chemicals</i>
		9663	Pesticides <i>fungicides, herbicides, and insecticides</i>
		9664	Seeds and plants
		9665	Insurance premiums (crop) NISA ACS
		9710	Livestock expenses <i>Dairy Herd Improvement Association animal grading, dairy, or livestock supplies</i>

Note

Losses on disposal/sale of assets shown as a farm expense should be reported in this item as a negative.

9610	Gravel
9611	Trucking
9612	Resale of commodities purchased
9613	Leases (gas, oil, well, surface, etc.)
9614	Machine rentals
9615	Farming partnership income/loss
9616	Farming joint venture income/loss

Non-farming income

If you are not using items 8000 to 8299, use this item to report any non-farming income of a farming corporation.

Total farm revenue

This item represents the sum of all farm revenue amounts plus any amount in item 9650. Item 9659 must be reported if there are no amounts in any of items 8000 to 8299 (see "Validity check items" on page 5).

Farming expenses

Cost of Sales – The farming income and expense section of the GIFI does not include an item for cost of sales. If a farming corporation has cost of sales with no breakdown, this should be reported in the most appropriate farm expense item.

Example

A cost of sales that consists mainly of hog purchases would be reported in Item 9712 – Livestock purchases.

9660	Crop expenses <i>water purchases or water rights for irrigation, seed cleaning, and crop supplies</i>
9661	Containers, twine and baling wire
9662	Fertilizers and lime <i>chemicals</i>
9663	Pesticides <i>fungicides, herbicides, and insecticides</i>
9664	Seeds and plants
9665	Insurance premiums (crop) NISA ACS
9710	Livestock expenses <i>Dairy Herd Improvement Association animal grading, dairy, or livestock supplies</i>

9711	Feed, supplements, straw, and bedding <i>purchased dairy rations and forage</i>	9808	Office expenses <i>farm-related office expenses such as accounting/receipt books, invoices, and stationery</i>
9712	Livestock purchases	9809	Professional fees <i>amounts reported as farm-related expenses such as accounting/bookkeeping fees, data processing costs, and legal fees</i>
9713	Veterinary fees, medicine, and breeding fees <i>artificial insemination, disease testing, embryo transplants, neutering, semen, spaying, and stud service</i>	9810	Property taxes <i>land, municipal, and realty taxes</i>
9714	Minerals and salts	9811	Rent - land and buildings
9760	Machinery expenses	9812	Rent - machinery
9761	Machinery insurance	9813	Other rental expenses
9762	Machinery licences	9814	Salaries and wages
9763	Machinery repairs	9815	Salaries and wages other than spouse or dependants <i>salaries for farmhand and self</i>
9764	Machinery fuel <i>lubricants</i>	9816	Salaries and wages paid to dependants
9765	Machinery lease	9817	Selling costs
9790	General farm expenses <i>milk testing, negative farm support payments, and silage preservation</i>	9818	Supplies
9791	Amortization of tangible assets <i>amortization of leasehold improvements and amounts referred to as depreciation</i>	9819	Motor vehicle expenses <i>automobile expenses, gas, motor vehicle fuel, propane, tires, vehicle repairs and maintenance, and vehicle washing</i>
9792	Advertising, marketing costs, and promotion	9820	Small tools
9793	Bad debt <i>allowance for bad debts, allowance/provision for doubtful accounts, bad debt, bad debt written-off, provision for bad debts, and reserve for bad debt</i>	9821	Soil testing
9794	Benefits related to employee salaries <i>contributions to deferred income plans (DPSP/EPSP/RPP), employer's portion of employee benefits (CPP/EI/WCB), group insurance benefits (dental/life/medical plans), payroll deductions, and lodging/room and board</i>	9822	Storage/drying
9795	Building repairs and maintenance	9823	Licences/permits
9796	Clearing, levelling, and draining land <i>expenses from building a road, digging/drilling a water well, installing land drainage, ploughing land, and bringing public utilities to the farm</i>	9824	Telephone
9797	Crop insurance, Revenue Protection Program, and stabilization premiums	9825	Quota rental (tobacco, dairy)
9798	Custom or contract work <i>egg cleaning/grading/sorting/spraying, cheese aging, and contract harvesting/combining/crop dusting</i>	9826	Gravel
9799	Electricity	9827	Purchases of commodities resold
9800	Fence repairs and maintenance	9828	Salaries and wages paid to spouse
9801	Freight and trucking <i>delivery and distribution costs and shipping</i>	9829	Motor vehicle interest and leasing costs
9802	Heating fuel and curing fuel <i>coal, oil, natural gas, and fuel for curing tobacco/crop drying/greenhouses</i>	9830	Prepared feed
9803	Insurance program overpayment recapture	9831	Custom feed
9804	Other insurance premiums <i>farm insurance, private crop insurance, livestock insurance, and business interruption insurance premiums</i>	9832	Amortization of intangible assets
9805	Interest and bank charges <i>finance charges, interest on a farm loan, interest on long-term debt, and interest on a mortgage</i>	9833	Amortization of milk quota
9806	Marketing board fees	9834	Travel expenses
9807	Memberships/subscription fees <i>association fees</i>	9835	Capital/business taxes <i>capital taxes and business taxes</i>
		9850	Non-farming expenses <i>If you are not using items 8300 to 9368, use this item to report any non-farming expenses of a farming corporation.</i>
		9870	Net inventory adjustment <i>This item could be used to report the farm's opening inventory less closing inventory.</i>
			Note If the closing inventory is greater than the opening inventory, this item should be reported as a negative.
		9898	Total farm expenses <i>This item represents the sum of all farm expense amounts including any amount in item 9850. Item 9898 must be reported if there are no amounts in any of items 8300 to 9368 (see "Validity check items" on page 5).</i>

9899	Net farm income <i>The amount reported should be equal to the amount reported at Item 9659 – Total farm revenue, minus the amount reported at Item 9898 – Total farm expenses.</i>	9985	Unusual items <i>asset valuation adjustments such as write-downs and write-offs to net realizable values, items to be scrapped, and gains/losses from discontinued operations or wind-up of subsidiaries/affiliates</i>
9970	Net income/loss before taxes and extraordinary items <i>This item represents the sum of Item 9369 – Net non-farming income, and Item 9899 – Net farm income.</i>		<i>This item represents unusual and non-recurring items that do not meet the criteria set out for extraordinary gains/losses.</i>
	Extraordinary items and income taxes	9990	Current income taxes <i>Canadian income taxes, federal income/large corporation tax, previous year adjustment to federal income/large corporation tax, and provincial income taxes</i>
9975	Extraordinary item(s) <i>Included in this item are gains/losses resulting from events that:</i>	9995	Deferred income tax provision <i>Canadian income taxes deferred, provision for deferred income taxes, and provision for future income taxes</i>
	<ul style="list-style-type: none"> ■ are not expected to occur regularly over a period of years; ■ do not typify normal business activities; and ■ do not depend primarily on decisions or determinations by management. <p><i>Examples include the expropriation of a corporation's land and buildings for a highway, the destruction of a large portion of a wheat crop by a tornado, or an explosion in a nuclear reactor resulting in high-level radioactive emission.</i></p>	9999	Net income/loss after taxes and extraordinary items <i>This item represents the net amount of: Item 9970 – Net income/loss before taxes and extraordinary items minus Item 9975 – Extraordinary item(s) minus Item 9976 – Legal settlements plus Item 9980 – Unrealized gains/losses minus Item 9985 – Unusual items minus Item 9990 – Current income taxes minus Item 9995 – Deferred income tax provision and must be reported (see "Validity check items" on page 5). Any amount reported in this item should be equal to the amount reported at Item 3680 – Net income/loss, in the retained earnings section.</i>
9976	Legal settlements <i>settlement of royalties</i>		
9980	Unrealized gains/losses <i>unrealized gains/losses resulting from the adjustment of book values on the revaluation of assets</i>		

Appendix B – Reporting Multiple Lines of Business

Some corporations, such as those involved in a business that receives income from different sources, choose to file a supplementary income statement for each operation. You can use the GIFI to report the information from the supplementary statements.

A corporation may receive rental income from several properties and may choose to complete a supplementary income statement for each of the properties, or a manufacturing corporation may also have a retail outlet and choose to submit a supplementary income statement for the retail activity.

Another situation in which corporations may choose to submit a supplementary income statement is to report amounts broken down in the notes, such as rental loss.

Completing the main and supplementary income statements

- You must provide an operating name for each statement except the summary statement (see the last bullet of this section) unless it is the same as the corporation's legal name.
- You must provide a description of the operation if it is different from the main activity.
- Each statement needs a sequence number. The income statement relating to the main activity must have sequence number 01. The supplementary income statements would be numbered consecutively from 02.
- A GIFI item can be reported on more than one statement. Refer to "Using the same GIFI item on different statements," on this page.
- Each statement should report items up to Item 9970 – Net income/loss before taxes and extraordinary items. Extraordinary items and income taxes (Items 9975 to 9999) should **not** be reported on the main or supplementary income statements.

Note

The main income statement (sequence 01) should not include the net amounts for the information that you have included on the supplementary statements. As a result, some total lines and perhaps gross profit will be different from that which is shown on the corporation's financial statements.

- You must provide a summary statement which reports the following: the sum of all amounts in Item 9970 on each income statement; any amounts reported in Items 9975 to 9995 (representing the extraordinary items and income taxes for the corporation); and the amount in Item 9999 (representing net income/loss after taxes and extraordinary items).

Using the same GIFI item on different statements

You can report the same GIFI items, which appear for the main activity, on your supplementary income statements. However, an amount you report on a supplementary income statement should not be included in the amount you report on the main income statement for the same item.

Example

A corporation that prepares multiple income statements may choose to report Item 8622 – Employer's portion of employee benefits, on each of its statements. The example following this section shows an amount for Item 8622 on each of the statements. Note that the amount reported at Item 8622 on Sequence 01 (main activity), does not include the amounts reported for Item 8622 on the supplementary income statements.

Example – Multiple lines of business

The following example represents the statements of a corporation whose main activity is manufacturing but is also involved in retail and equipment rental.

Part 1 shows the corporation's main income statement, which includes the net amounts for each of the supplementary income statements.

Part 2 shows how to report this type of information using the GIFI. Part 2 also shows how to balance your financial information. Note that we at the CRA would only receive the name, description of operations, and sequence number along with the GIFI code and amount.

Example

Multiple lines of business – Part 1

Main Income Statement

Revenue

Sales	1,500,000
Other revenue	1,500
Foreign exchange	4,200
Investment	5,630
Buy it Here (net)	152,850
Rent-a-Thing (net)	311,630
	1,975,810
Cost of sales	<u>725,000</u>
	1,250,810

Expenses

Advertising	2,000
CPP	7,100
Depreciation	128,000
Insurance	30,000
Interest on mortgages	140,900
Bank charges	12,700
Capital taxes	6,600
Office	5,800
Legal fees	5,900
Consulting	4,100
Management fees	2,600
Parking	230
Repairs and maintenance	44,000
Janitorial services	3,000
Salaries and wages	282,000
Supplies	14,500
Property taxes	42,000
Telephone	4,500
Utilities	54,000
Automobile expenses	11,700
Miscellaneous expenses	<u>30,100</u>
	831,730
Net income before taxes	419,080
Unrealized gain (loss)	51,930
Income taxes	9,000
Net income after taxes	462,010

Supplementary statement – Buy It Here

Revenue

Sales	275,000
Cost of sales	<u>95,500</u>
Gross profit	179,500

Operating expenses

Advertising	750
Medical plan	400
CPP	1,200
Repairs and maintenance	300
Salaries and wages	21,000
Supplies	1,800
Utilities	<u>1,200</u>
	26,650
Net income	152,850

Supplementary Statement – Rent-a-Thing

Revenue

Equipment rental	350,000
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Expenses

Medical plan	570
CPP	1,500
Repairs and maintenance	800
Salaries and wages	30,000
Supplies	<u>5,500</u>
	38,370
Net income	311,630

Part 2

1001 Operating Name: Manufacture-it-now

0002 Description of the operation:

0003 Sequence number: 01

Revenue	Amount
8000 Trade sales of goods and services	1500000
8230 Other revenue	1500
8231 Foreign exchange gains/losses	4200
8090 Investment revenue	5630
8299 Total revenue	1511330
8518 Cost of sales	725000
8519* Gross profit/loss	775000
Operating expenses	
8521 Advertising	2000
8622 Employer's portion of employee benefits	7100
8670 Amortization of tangible assets	128000
8690 Insurance	30000
8713 Interest on mortgages	140900
8715 Bank charges	12700
8762 Business taxes	6600
8810 Office expenses	5800
8861 Legal fees	5900
8863 Consulting fees	4100
8871 Management and administration fees	2600
8910 Rental	230
8960 Repairs and maintenance	44000
9010 Other repairs and maintenance	3000
9060 Salaries and wages	282000
9130 Supplies	14500
9180 Property taxes	42000
9225 Telephone and telecommunications	4500
9220 Utilities	54000
9281 Vehicle expenses	11700
9270 Other expenses	30100
9367 Total operating expenses	831730
9368** Total expenses	1556730
9369*** Net non-farming income	(45400)
9970 Net income/loss before taxes and extraordinary items	(45400)

* 8519 = 8000 - 8518

** 9368 = 8518 + 9367

***9369 = 8299 - 9368

0001 Operating Name: Buy-it-here

0002 Description of the operation: retail

0003 Sequence number: 02

	Revenue	Amount
8000 Trade sales of goods and services	275000	
8299 Total revenue	275000	
8518 Cost of sales	95500	
8519* Gross profit/loss	179500	
Operating expenses		
8521 Advertising	750	
8621 Group insurance benefits	400	
8622 Employer's portion of employee benefits	1200	
8960 Repairs and maintenance	300	
9060 Salaries and wages	21000	
9130 Supplies	1800	
9220 Utilities	1200	
9367 Total operating expenses	26650	
9368** Total expenses	122150	
9369*** Net non-farming income	152850	
9970 Net income/loss before taxes and extraordinary items	152850	

* 8519 = 8000 - 8518

** 9368 = 8518 + 9367

***9369 = 8299 - 9368

0001 Operating Name: Rent-a-thing

0002 Description of the operation: equipment rental

0003 Sequence number: 03

	Revenue	Amount
8140 Rental revenue	350000	
8299 Total revenue	350000	
Operating expenses		
8621 Group insurance benefits	570	
8622 Employer's portion of employee benefits	1500	
8960 Repairs and maintenance	800	
9060 Salaries and wages	30000	
9130 Supplies	5500	
9367 Total operating expenses	38370	
9368 Total expenses	38370	
9369* Net non-farming income	311630	
9970 Net income/loss before taxes and extraordinary items	311630	

* 9369 = 8299 - 9368

Summary Statement

	Amount
9970 Net income/loss before taxes and extraordinary items – all operations	419080
9980 Unrealized gains/losses	51930
9990 Current income taxes	9000
9999* Net income/loss after taxes and extraordinary items	462010

* 9999 = 9970 + 9980 - 9990

Appendix C – Non-Profit Organizations

This Appendix is intended to help corporations that are non-profit organizations (NPOs) use the GIFI to report their financial statement information.

Table A shows some NPO terminology and the equivalent GIFI terminology. Table B provides specific NPO terms and the suggested equivalent GIFI item.

Table A

NPO terminology	Equivalent GIFI terminology
Members' equity	Shareholder equity
Owners' equity	
Fund balances	
Net assets	
Reserves	
Balance at end of year – General Surplus	Retained earnings
Operating fund	
General fund	
Statement of revenue and expenditures	Income statement
Statement of income and surplus	
Statement of receipts and disbursements	
Statement of operations	
Excess of revenues over expenses (expenses over revenues)	Net non-farming income

Table B

NPO term	Equivalent GIFI item
Assets and liabilities	
Cash	1001 Cash
Amounts receivable from other than members	1060 Accounts receivable
Amounts receivable from members	1073 Amounts receivable from members of NPOs
Inventory	1120 Inventories
Short-term investments	1180 Short-term investments
Prepaid expenses	1484 Prepaid expenses
Fixed assets	2008 Total tangible capital assets
Long-term investments	2300 Long-term investments
Total assets	2599 Total assets
Amounts owing to other than members	2620 Amounts payable and accrued liabilities
Amounts owing to members	2630 Amounts payable to members of NPOs
Total liabilities	3499 Total liabilities
Amounts received	
Interest received	8090 Investment revenue
Dividends received	8095 Dividend income
Rentals received	8140 Rental revenue
Proceeds of disposition of capital property	8210 Realized gains/losses on disposal of assets
Membership dues or fees	8221 Membership fees
Assessments received	8222 Assessments
Gifts	8223 Gifts
Gross sales and revenues from organizational activities	8224 Gross sales and revenues from organizational activities
Royalties received	8237 Royalty income other than resource
Federal, provincial, or municipal grants received	8242 Subsidies and grants
Total receipts	8299 Total revenue
Transfer(s) to/from fund(s)	
Shown in retained earnings	3745 Interfund transfer
Shown on income statement	9286 Interfund transfer